



# Amesbury

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November 16, 2021

## **Health Inspector**

The City of Amesbury (estimated population 18,000), a dynamic Merrimack Valley community rich in tradition with a vibrant and expanding economic base, is seeking a strong candidate to serve as the City's *Alternative Health Inspector*.

**HOURS OF WORK:** As needed

**CLASSIFICATION:** Non-Exempt / Non Union

**COMPENSATION:** \$35.00 per hour

**POSITION PURPOSE:** The City's *Alternative Health Inspector* is responsible for monitoring businesses and public facilities to enforce federal, state and local health regulations. They play a key role in ensuring the health and well-being of Amesbury residents and the general public.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Conducts inspections and enforces public health codes
- Responds to calls from residents regarding housing, food, solid waste, nuisance, and other public health related complaints.
- Inspects all food establishments, retail food stores, temporary food events, pools, camps, tanning facilities, massage establishments and catering events to enforce public health codes and regulations.
- Witnesses and records soil evaluations for percolator tests.
- Performs lead paint determination inspections for dwellings with children under the age of six.
- Serves on the emergency planning and preparedness committee to assist in the establishment and execution of emergency response plans.
- Responds to inquiries and requests for information to assist the City's Board of Health.
- Presents legal issues as they pertain to public health violations.
- Creates and maintains records of inspections, keeps track of critical deadlines and dates, and maintains ongoing communication with public establishments and municipal officials.
- Coordinates and oversees the work of administrative support for the office.
- Attends training seminars as required for the position.
- Assists the Director in the preparation of reports, budgets and other related tasks.
- Other duties as assigned.

**SUPERVISION:** Director of Inspectional Services

### **DESIRED SKILLS AND QUALITIES:**

- Time management
- Detail oriented
- Requires understanding, interpreting, and applying federal, state and local regulations
- Independence in planning and organizing work activities
- Confidentiality
- Computer skills
- Attention to detail
- Public service skills

- Experience with OpenGov desired

### **REQUIRED QUALITIES AND QUALIFICATIONS:**

**Education and Experience:** Position requires a bachelor's degree in public health, and three to five years of public health related experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

### **Special Requirements:**

A valid Massachusetts state driver's license, Soil Evaluation Certification, Food Protection Manager, Certified Pool Inspector, and Licensed Lead Inspector.

### **WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS:**

Must be able to handle varying levels of noise and activities. Standing, walking, bending, crouching, seeing, hearing, talking, carrying, climbing, and the ability to lift 50 lbs. is required.

Essential functions regularly present potential risk of injuries from improper exposure which could result in loss of time from work. Examples of injury include burns from chemicals, steam or fire, falls from heights in excess of three feet and illness from exposure to communicable diseases. Special safety precautions, training, or protective clothing such as gowns, coats, gloves, glasses, hats or boots may be required.

To apply, please email a cover letter and resume to:

Heather Worrall, Human Resources Coordinator, City of Amesbury

[worrallh@amesburyma.gov](mailto:worrallh@amesburyma.gov)

To remain posted until filled.

*The City of Amesbury is an Equal Opportunity Employer. The City of Amesbury does not discriminate in hiring or employment on the basis of race, color, religion, sex, sexual orientation, gender identity and expression, age, genetic information, national origin, ancestry, disability, veteran status or membership in the armed services, marital status or any other protected category under federal or state law*